

A Commission committee can be created only by the Commission and its existence and charge come from only the Commission, regardless whether any Commission members sit on the committee.

Commission committees, when used, will be assigned so as to interfere minimally with the wholeness of the Commission's job and so as never to interfere with delegation from Commission to CEO. Committees will be used sparingly, only when other methods have been deemed inadequate.

1. Commission committees are to help the Commission do its job, not to help the staff do its jobs. Commission committees are not to be created by the Commission to advise staff.
2. Commission committees may not speak or act for the Commission except when formally given such authority for specific and time-limited purposes. Expectations and authority will be carefully stated in order not to conflict with authority delegated to the CEO.
3. Commission committees cannot exercise authority over staff. Because the CEO works for the full Commission, he or she will not be required to obtain approval of a Commission committee before an executive action. In keeping with the Commission's broader focus, Commission committees will normally not have direct dealings with current staff operations.
4. Commission committees are to avoid over-identification with organizational parts rather than the whole. Therefore, a Commission committee which has helped the Commission create policy on some topic will not be used to monitor organizational performance on that same subject.

5. This policy applies only to committees which are formed by Commission action, whether or not the committees include non-Commission members. It does not apply to committees formed under the authority of the CEO.

Approved: Bill

Date: 16/03/29

Reviewed: _____

Date: _____